



*Clare College  
Cambridge*

### **Job Description**

Job Title:                   Apprentice Gardener

Reports to:                 Head Gardener

Hours of work:            Spring/Summer 40 hours per week  
                                  Autumn/Winter 35 hours per week

#### **Purpose of the Job:**

To work as part of a team responsible for the maintenance of the College's Gardens including all trees, shrubs and cultivated areas to a high standard comparable to the best of the Cambridge Colleges. Including 20% off-site learning which may take place at other sites such as training college or other Cambridge University College gardens.

#### **Main duties:**

- To work with the garden team including all greenhouse work, raising seeds, cuttings and bulbs.
- Learn how to maintain and care of the herbaceous borders, pruning trees and shrubs.
- Learn how to work on machines and mowers.
- To keep the gardens and all outside areas clear of litter.
- To carry out edging of lawns, clipping hedges, sweeping and cutting of rough grass.
- To work with the work experience students.
- To adhere to Health and Safety regulations and current legislation.
- To undertake such other duties as may reasonably be required in this position.
- To attend theory classroom sessions provided by Keits training services and complete projects set by tutor.